GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

General Administration (Services Welfare) Department – Service Associations – Amendment to the Bye-laws of "The Andhra Pradesh Co-operative Service Association" – Approved – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES WELFARE) DEPARTMENT

G.O.Ms.No.1 Dated:08.01.2024
Read the following:-

1. G.O.Ms.No.372, General Administration (SW) Dept.,dated: 08.07.1986.
2. G.O. Ms. No.264, G.A.(SW) Dept. dated 22.06.2001.
3. G.O.Ms.No.523, General Administration (SW) Dept.,dated: 25.11.2005.
4. From the President, the A.P.Co-operative Service Association, Amaravathi, Letter dt: 18.07.2022
5. Govt. Letter No.GAD01-SW0APCS/1/2022-SW, dated 26.09.2022.
6. From the President, the A.P.Co-operative Service Association, Amaravati, Letter dt: 11.10.2022 and 29.11.2022
7. Govt. Letter No.GAD01-SW0APCS/1/2022-SW, dated 13.09.2022.
8. From the President, The A.P.Co-operative Service Association, Amaravati, Letter dt: 20.09.2023.

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ORDER:-

In G.O. 1st read above, Government granted reorganization to the Andhra Pradesh Cooperative Non-Gazetted Employees Association. In the G.O.3rd read above, Government accorded permission to the Andhra Pradesh Co-operative Non-Gazetted Employees Association to change its nomenclature as "The Andhra Pradesh Co-operative Service Association" and also permitted to continue Assistant Registrars (hitherto Co-operative Sub-Registrars even after their becoming Gazetted) as members of the Association in relaxation of Rules 3(1)(a), 3(2)(a)(iii) and 3(2)(a)(vi)(b) of the A.P.CS(Recognition of Service) Rules 2001 issued in the G.O. 2nd read above.

2. In the letters 4th, 6th and 8th read above, the President, the Andhra Pradesh Co-operative Service Association has stated that in the State General Body Meeting/Executive meetings held on 17.07.2022, 21.11.2022 and 03.09.2023 of the Association at Vijayawada, certain amendments to Articles of Association and Election Rules were placed in the said meetings in view of the formation of new districts and unanimously resolved to approve the proposed amendments and requested the Government for adoption of the same into the Articles of their Association.

3. After careful examination of the matter, Government have decided to agree for making amendment to bye-laws and Elections Rules of Andhra Pradesh Co-operative Service Association and accordingly, Government hereby approve the proposed amendments to bye-laws and Election Rules of the Andhra Pradesh Co-operative Service Association under Rule 3(2)(g) of the A.P. Civil Services (Recognition of Service Association) Rules 2001 issued in the G.O. 2nd read above as mentioned at Annexure to this G.O.

4. The President / General Secretary, the Andhra Pradesh Co-operative Service Association shall take necessary action in the matter accordingly and furnish updated copies of bye-laws to the Government and also to the Commissioner for Co-operation and Registrar of Co-operative Societies, Andhra Pradesh.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR. POLA BHASKAR
SECRETARY TO GOVERNEMNT (SERVICES &HRM) (FAC)

To
The President/General Secretary, the Andhra Pradesh Co-operative Service Association, Amaravati. D.No: 29-14-40, Sahakara Bhavan, Madireddyvari Street, Near State Guest House, Dornakal Road, Vijayawada 520002.
The Commissioner for Co-operation and Registrar of Co-operative Societies, Andhra Pradesh, Sky Lark Towers, D.No.2-16-83, 11th Lane, Syamala Nagar, Guntur 522006.
The Agriculture & Cooperation Department.
Copy to:-
The P.S. to Special CS to CM,
The OSD to Chief Secretary
The PS to Chief Secretary.
The PS to Secretary to Government (Ser. & HRM), GAD.
SF/ SC (E-1816340)

//FORWARDED :: BY ORDER//

SECTION OFFICER

(Annexure to G.O.Ms.No.1, G.A. (SW) Dept. dated 08.01.2024)
(Statement showing proposed amendments to Bye-Laws & Election Rules)

Sl. No.	Existing byelaws of the Andhra Pradesh Co-operative Service Association	Amendment
1	THE ANDHRA PRADESH CO-OPERATIVE SERVICE ASSOCIATION, HYDERABAD	THE ANDHRA PRADESH CO-OPERATIVE SERVICE ASSOCIATION, AMARAVATI
2	Whereas it is expedient to develop a sense of fellowship among the Employees of Co-Operative Department of Andhra Pradesh Government and thus to promote the Social, Economic and Service conditions	Whereas it is expedient to develop a sense of fellowship among the Employees of **Cooperation** Department of Andhra Pradesh Government and thus to promote the Social, Economic and Service conditions.
3	We, the said Employees of **Co-operative** Department do hereby organize ourselves into an Association hereby called "THE ANDHRA PRADESH CO-OPERATIVE SERVICE ASSOCIATION". And dedicated ourselves to these Articles of Association.	We the said Employees of **Cooperation** Department do hereby organize ourselves in to an Association hereby called "THE ANDHRA PRADESH CO-OPERATIVE SERVICE ASSOCIATION" And dedicated ourselves to these Articles of Association
4	**2b**. "Unit " means the "District" or "City Unit" of the Association for the Twin Cities of Hyderabad and Secunderabad.	**2b.** "Unit " means the "District" or "Commissioner for Cooperation and Registrar of Cooperative Societies Unit" of the Association for the employees working at Commissioner for Cooperation and Registrar of Cooperative Societies Office, Apex level and National level institutions
5	**2e**. "Co-operative Employees" means person appointed by the Government of Andhra Pradesh to public service in **Co-operative** Department.	**2e.** "Co-operative Employees" means person appointed by the Government of Andhra Pradesh to public service in **Cooperation** Department.
6	**2f**. "Officer" means President, Associate President, Vice-President, General Secretary, Secretary, Joint Secretary, Treasurer and Other Posts as mentioned by the State Executive Committee/ General Body from time to time	**2f**. "Office bearer" means President, Associate President, Vice-President, General Secretary Organizing Secretary, Zonal Secretary, Secretaries, Treasurer and Other Posts as mentioned by the State Executive Committee/ General Body from time to time.

7	**3a**. the Association will have its jurisdiction over the entire State of Andhra Pradesh with Head Quarters at Hyderabad and its address shall be "The Andhra Pradesh Co- operative Service Association, Hyderabad".	**3a**. The Association will have its jurisdiction over the entire State of Andhra Pradesh with Headquarters at Amaravati and its address shall be "The Andhra Pradesh Co-operative Service Association, **Amaravati.**
8	**3c.** The Unit will have its Jurisdiction over the entire District with Office at Head Quarters of the District while the city unit will have a Jurisdiction over the twin cities of Hyderabad and Secunderabad with office at Hyderabad.	**3c.** The Unit will have its Jurisdiction over the entire District with Office at Head Quarters of the District while the Head Office unit will have a Jurisdiction over the Commissioner for Cooperation and Registrar of Cooperative Societies Office, Apex level and National level institutions
9	**5. Membership** : The membership of the Association shall be open to all the Employees of the Co-operative Department i.e. Assistant Registrars, Senior Inspectors, Junior Inspectors, Junior Assistants, Typists, Steno Typists and Record Assistants	**5. Membership:** **5(a)**. The membership of the Association shall be open to all the Employees of the Cooperation Department i.e. Assistant Registrars, Senior Inspectors, Junior Inspectors, Junior Assistants, Typists, Steno Typists and Record Assistants. **5(b).** The member of Association shall not have membership in any other Association of the Cooperation Department which is having the same/similar objective.
10	**6. Patron**: The Registrar of Co-operative Societies, Andhra Pradesh, Hyderabad shall be the Patron of the Association.	**6. Patron**: The Commissioner for Cooperation and Registrar of Co-operative Societies, Andhra Pradesh, **Amaravati** shall be the Patron of the Association.
11	**7. Subscription**: The rates annual subscriptions towards membership fees and Assessment and proportion in which they have to be distributed between the State Association and Units shall be determined by the State Executive Committee from time to time.	**7. Subscription:** **7(a)** The rates of annual subscriptions towards membership fees and Assessment and proportion in which they have to be distributed between the State Association and Units shall be determined by the State Executive Committee from time to

		time, subject to minimum of 40% to the State Association. **(b)** The Annual member subscription of the District/ Head Office unit shall be not less than Rs.300/- per annum.
12	**8(C). City Unit** : General body, City Executive Committee.	**8(C). Head Office Unit**: General body, City Executive Committee.
13	**9 (a). General Body** : The General Body of the Association shall consist of all the members of the District and City Unit Executive Committee constituted under Article 37 and also the members of the State Executive Committee. **(b). State Executive Committee:** The management of the affairs of the Association shall be entrusted to a State Executive Committee. The composition of the State Executive Committee shall be as follows: **(i). Office Bearers:** (To be elected by the General Body): 1.President 2.Associate President 3.Five Vice- Presidents 4.General Secretary 5.Organizing Secretary 6.Five Secretaries 7.Treasurer (ii). Cadre Secretaries : (To be elected by the General Body) 1.Junior Inspector 2.Two Junior Assistants/Typist 3.Women Representative Total 19 (Nineteen).	**9 (a). General Body** : The General Body of the Association shall consist of Executive Committee Members of the District units and Executive Committee members of Head Office unit duly constituted under Article 37 and also the members of the State Executive Committee. **(b). State Executive Committee:** The management of the affairs of the Association shall be entrusted to a State Executive Committee. The composition of the State Executive Committee shall be as follows: **(i). Office Bearers:** (To be elected by the General Body): 1. President 2. Associate President 3. Seven Vice- Presidents 4. General Secretary 5. Organizing Secretary 6. Four Zonal Secretaries 7. Eight Secretaries (one for women) 8. Treasurer 9. Cadre Secretaries : 1). Junior Inspector 2). Junior Assistant 3). Typist (If the typist cadre candidate is not available Junior Assistant may be elected) **Total 27 (Twenty Seven)**

14	**Note:-** The Office bearers shall constitute the Secretariat. **(c)**. Unit Representatives: The Presidents and Secretaries of the Unit shall be the Ex-officio members to the State Executive Committee (Total 28). If any one of them is elected to any of the post mentioned in (b) above he/she shall cease to be the President or Secretary of the unit, as the case may be beyond 30 (thirty) days or till alternative arrangements are made whichever is earlier.	**Note:-** The Office bearers shall constitute the Secretariat. **(c)**. Unit Representatives: The Presidents and Secretaries of the Unit shall be the Ex-officio members to the State Executive Committee **(Total 54)**. If any one of them is elected to any of the post mentioned in (b) above he/she shall cease to be the President or Secretary of the unit, as the case may be beyond 30 (thirty) days or resignation of that person to any one of the post. **(d)**.The total strength of the State Executive Committee be 81 (Eighty one).
15	**10(d)**. In the event of contest, the Election Officer shall conduct the poll by Secret Ballot. If there is no contest he shall declare the names of elected members soon after the publication of the final list of contesting candidates and the newly elected Office Bearers shall take oath of office on the same day the Election Officer shall administer the Oath of Office by each of the elected members of the State Executive Committee in the form prescribed as Appendix-IV.	**10(d)**. In the event of contest, the Election Officer shall conduct the poll by Secret Ballot. If there is no contest for all the posts he shall declare the names of elected members soon after the publication of the final list of contesting candidates and the newly elected Office Bearers shall take oath of office on the same day the Election Officer shall administer the Oath of Office by each of the elected members of the State Executive Committee in the form prescribed as Appendix-IV.
16	**11. Term of the Committee**: The Committee shall hold Office for a period of 3 (three) years from the date of assumption and shall continue till such time the next committee is elected and assume charge.	**11. Term of the Committee** : The Committee shall hold Office for a period of 3 (three) years from the date of assumption and shall continue till such time the next committee is elected and assume charge **whichever is later.**
17	**14.Meeting of the Committee:** The Committee shall ordinarily meet once in every 4 months or often if considered necessary, by the General	**14. Meeting of the Committee**: The Committee shall ordinarily meet once in every 4 months or often if considered necessary. The

	Secretary. The meeting notice should be communicated to the Members under Certificate of posting or by circulation to members at least 7 days in advance.	meeting notice should be communicated to the Members at least 7 days in advance under circulation or **by e-mail or any other electronic digital circulation, Apps in the group created by the Association by the General Secretary.**
18	**15. Quorum**: The Quorum of the "Committee" meeting shall be twenty five (25). All questions shall be decided by a majority of votes and should there be an equality of votes, the Presiding Officer shall have the casting vote.	**15. Quorum**: The Quorum of the "Committee" meeting shall be forty one (41). All questions shall be decided by a majority of votes and should there be an equality of votes, the Presiding Officer shall have the casting vote.
19	**16(iii):** Appoint honorary auditor and arrange for regular audit of accounts.	**16(iii)**: Appoint honorary auditor and arrange for regular audit of accounts of Association and Districts/Head Office unit.
20	**(xvi)**: Appoint an Election Officer to conduct elections to the State/District/ City Units.	**(xvi)**: Appoint an Election Officer to conduct elections to the State/ District/ Head Office Units
21	**17. POWERS AND DUTIES** President: a) The President shall be the Constitutional head of the Association. b) He shall: i). Preside over all the meetings of the general body and committee. ii). Shall nominate either the Associate President or one of the Vice-Presidents to act as President in his absence for a period of more than one month. iii).He shall keep close contact with the units. iv). He shall closely watch the administrative and other measures directly affecting the interests of the members and initiate suitable action.	17. **POWERS AND DUTIES** President: The President shall be the Constitutional head of the Association. b) He /**She** shall: i). Preside over all the meetings of the general body and committee ii). Shall nominate either the Associate President or one of the Vice-Presidents to act as President in his absence for a period of more than one month. iii). He/ **She** shall keep close contact with the units. iv). He /**She** shall closely watch the administrative and other measures directly affecting the interests of the members and initiate suitable action.

	v). He shall appoint the establishment sanctioned by the Committee. vi). He shall exercise all or any powers of the State Executive Committee as may be expedient and report to State Executive Committee at its next meeting for approval.	v). He/**She** shall appoint the establishment sanctioned by the Committee. vi) He /**She** shall exercise all or any powers of the State Executive Committee as may be expedient and report to State Executive Committee at its next meeting for approval.
22		**20(1) Organizing Secretary** : The Organizing Secretary shall assist the General Secretary. He shall act as General Secretary in the absence of the General Secretary are nominated General Secretary of the Committee under section (i) of Article 20.
23	**21. Secretaries** The Five Secretaries and Organizing Secretary shall assist the General Secretary.	**21. Secretaries** The **8 (eight)Secretaries** shall assist the General Secretary. **21(1).** Zonal Secretaries The Zonal Secretaries shall close watch the activities of the Association in their respective zones and close contact with the President / General Secretary and to apprise the issues to the State Executive Committee from time to time.
24	**29. Resolution at the General Body :** Notice of resolutions to be moved by the units at the General Body meeting shall reach the General Secretary, before fixing of the date of General Body meeting. But any member of the General Body van move any resolution at the General Body, by the presenting the same to the meeting President. Such resolution shall be taken up for consideration only when a majority of members present at the General Body accept for its consideration in the same meeting.	**29. Resolution at the General Body:** Notice of resolutions to be moved by the units at the General Body meeting shall reach the General Secretary, before fixing of the date of General Body meeting. But any member of the General Body **can** move any resolution at the General Body, by presenting the same to the meeting by President. Such resolution shall be taken up for consideration only when a majority of members present at the General Body accept for its consideration in the same meeting.

25	**30. Quorum**: Quorum for the General Body meeting shall be 50 or 1/4th whichever is less.	**30. Quorum:** Quorum for the General Body meeting shall be **55** or 1/4th whichever is less.
26	**33. Requisition Meetings** : i) General Body: a. The committee shall convene a General Body meeting within two months on receipt of a requisition of not less than 50 members stating the purpose for which it has to be convened. At such meeting no business other than one for which it is called shall be transacted.	**33. Requisition Meetings:** i) General Body: a. The committee shall convene a General Body meeting within two months on receipt of a requisition of not less than **55** members stating the purpose for which it has to be convened. At such meeting no business other than one for which it is called shall be transacted.
	District/City Units.	**District/Head Office unit**
27		**35 (A) :** Amendment: The State General Body is the only competent body to alter or amend the Articles of Association.
28	**36. District/City Units:** There shall be a unit of the Association for each of the District in the Andhra Pradesh and for the twin cities. The administration of the unit shall vest the Executive Committee members of 17 members elected by the General Body from among the members in the unit. Out of the 17 members, General Body shall elect from among themselves a President, Associate President, Vice-President, Secretary, Joint Secretary, Treasurer, Eight Executive Committee members, Two Junior Assistant/Typist representative and one women representative.	**36. Districts/Head Office unit:** There shall be a unit of the Association for each of the District in the Andhra Pradesh and for the Head Office unit i.e. Commissioner for Cooperation and Registrar of Cooperative Societies Office, Apex level and National level institutions a). The administration of the unit shall vest in the Executive Committee members of 9 members elected by the General Body from among the members in the unit. Out of the 9 members, General Body shall elect from among themselves a President, Associate President, Vice-President, Secretary, Joint Secretaries-2 (one from women), Treasurer, **Cadre Secretaries** - 2

		posts, Junior Assistant ,Typists. 1. President 2. Associate President 3. Vice- Presidents 4. Secretary 5. Joint Secretaries – 2 (one for women) 6. Treasurer 7. Cadre Secretaries : 02 1. Junior Assistant-1 2. Typist -1 (If the typist cadre candidate is not available Junior Assistant may be elected. Total 09 (Nine)
29	**37.** Election of members of the Executive Committee: The members of the committee shall be elected at the General Body meeting of the District Unit or City Unit as the case may be convened for the purpose. The election shall be conducted by the Election Officer appointed by the State Executive Committee and the procedure prescribed in Art.10, and the election rules of the Association apply.	**37.** Election of members of the Executive Committee : The members of the committee shall be elected at the General Body meeting of the District Unit or **Head Office Unit** as the case may be convened for the purpose. The election shall be conducted by the Election Officer appointed by the State Executive Committee and the procedure prescribed in Art.10, and the election rules of the Association apply.
30	**39.** Quorum **:** The quorum for the committee meetings shall be 9.	**39.** Quorum **:** The quorum for the committee meetings shall be **5.**
31	**41. Powers and Duties of the President** : The President is the constitutional head of the unit and shall exercise control over its affairs. a. He shall preside over all the meetings of the General Body and committee. b. He shall be in close contact with the activities of the unit.	**41. Powers and Duties of the President:** a. The President is the constitutional head of the unit and shall exercise control over its affairs. b. He/**she** shall preside over all the meetings of the General Body and committee. c. He/**she** shall be in close contact with the activities of the unit.

	c. He shall closely watch the administrative and matters directly affecting the interest of the members and take action to secure redress and report results to the Association. d. Appointment of staff sanctioned by the committee and exercise control over them.	d. He/**she** shall closely watch the administrative and matters directly affecting the interest of the members and take action to secure redress and report results to the Association. e. Appointment of staff sanctioned by the committee and exercise control over them.
32	**46. General Body** : All the Employees of Cooperative Department as mentioned in Article 5 of the Association in the unit shall constitute the General Body. A member who is in default towards, subscription of membership fee or assessment is not eligible to participate in the General Body.	**46. General Body** : All the Employees of **Cooperation** Department as mentioned in Article 5 of the Association in the unit shall constitute the General Body. A member who is in default towards subscription of membership fee or assessment is not eligible to participate in the General Body.
33	**49. Notice for Meeting:** Fifteen days and five clear days notice shall ordinarily be given for calling the General Body and Executive Committee meetings respectively. The Executive Committee meetings notice should be communicated to the members under certificate of posting or by circulation to members.	**49. Notice for Meeting** : Fifteen days and five clear days notice shall ordinarily be given for calling the General Body and Executive Committee meetings respectively. The Executive Committee meetings notice should be communicated to the members under circulation or **by way of e-mail or other electronic digital circulation**.
34	**51. Quorum:** The quorum for the General Body meeting shall be 25 or 1/4th of the total number of members on the date of the General Body whichever is less.	**51. Quorum** : The quorum for the General Body meeting shall be **1/4th of the total number** of members on the date of the General Body.
35	**52. Meetings on Requisition:** The Secretary shall call for a Special Meeting of the committee within a month, on a written requisition signed by 6 members of the committee of the General Secretary of the State	**52. Meetings on Requisition:** The Secretary shall call for a Special Meeting of the committee within a month, on a written requisition **signed by 4 members of the** committee or the

	Association stating the purpose for which it has to be convened. At such meeting, no other business except the one for which it has been convened shall be transacted. If the unit fails to convene meetings on requisition, the State Association shall arrange to convene such meetings authorizing one of the Office Bearers of the State Association for the purpose.	General Secretary of the State Association stating the purpose for which it has to be convened. At such meeting, no other business except the one for which it has been convened shall be transacted If the unit fails to convene meetings on requisition, the State Association shall arrange to convene such meetings authorizing one of the Office Bearers of the State Association for the purpose.
36		**54(c). Disqualification :** If a member obtain the membership in violation of Article 5(b) he/she will ipso facto ceases to be a member from the unit. The member, however, will be given reasonable opportunity to defend himself/herself.
	Election Rules	
37	**4. Election Schedule** : The State Executive Committee shall arrange for conduct of elections to the District/City Units and the State Association maintaining 4 days duration between publication of final list of contesting candidates and the date fixed for the poll.	**4. Election Schedule** : The State Executive Committee shall arrange for conduct of elections to the District/ **Head Office units** and the State Association shall maintain 4 days duration between publication of final list of contesting candidates and the date fixed for the poll.
38	**5. Elections to the Units:** Elections to the Units shall be completed within 3 months after expiry of the term.	**5. Elections to the Units (No change):** Elections to the Units shall be completed within 3 months after expiry of the term.
39	**6 III.** The Election Officer shall prepare an additional membership roll and append it to the original roll duly approved by him and such shall be sent to the Secretary of the unit for record. The amount collected shall be remitted to the Treasurer of the unit by the Election Officer. The list will be	**6 III.** The Election Officer shall prepare an additional membership roll and append it to the original roll duly approved by him/**her** and such **list** shall be sent to the Secretary of the unit for record. The amount collected shall be handed over to the Treasurer of

<table>
<tr><td></td><td>affixed on the notice board of the Association.</td><td>the unit by the Election Officer. The list will be affixed on the notice board of the Association.</td></tr>
<tr><td>40</td><td>6 V. Immediately after completion of Election to the unit, the Secretary of the unit shall prepare a list of District Executive Committee Members in the following proforma and furnish 3 copies to the State Association along with two passport size photographs of the Executive Committee Members.

<table><tr><td>S. No</td><td>Name and office in which working</td><td>Official in the Assn. address</td><td>Designation He is working</td><td>Residential Phone No.</td></tr></table></td><td>6 V. Immediately after completion of Election to the unit, the Secretary of the unit shall prepare a list of District Executive Committee Members in the following proforma and furnish 3 copies to the State Association along with two passport size photographs of the Executive Committee Members.

<table><tr><td>S. No</td><td>Name and office in which working</td><td>Official Designation in the association and address</td><td>Designation he is working</td><td>Contact Phone No.</td></tr></table></td></tr>
<tr><td>41</td><td>9A. In respect of State Executive Committee:

I. For the post President and General Secretary, nomination paper shall required to be supported by 12 members whose names are included in the Electoral Roll, out of which 8(eight) members names are included in the /Electoral Roll, out of which 4(four) members shall sign as proposers and 4(four) members shall sign as seconder.

II.For the posts of all other Office Bearers, nomination paper shall required to be supported by 4 (four) members whose names are included in the Electoral Roll, out of which 2 (two) members shall sign as proposers and 2 (two) members shall sign as seconder.</td><td>9A. In respect of State Executive Committee:

I. For the post President and General Secretary, nomination paper shall required to be supported by 8 members whose names are included in the Electoral Roll, out of which 4(four) members shall sign as proposers and 4(four)members shall sign as seconder.

II. For the posts of all other Office Bearers, nomination paper shall required to be supported by 2(two) members whose names are included in the Electoral Roll, out of which 1 (one) member shall sign as proposers and 1 (one) members shall sign as seconder.</td></tr>
</table>

42	**9 B. In respect of District Units Executive Committee.** For the post President and Secretary, nomination paper shall required to be supported by 6(six) members whose names are included in the Electoral Roll, out of which 4(four) members shall sign as proposers and 2(two) members shall sign as seconder. For the posts of all other Office Bearers, **E.C. Members and cadre Representatives,** Nomination paper shall required to be supported by 2 (two) members whose names are included in the Electoral Roll, out of which one member as proposers and one member shall sign as seconder.	**9 B. In respect of District Units Executive Committee.** For the post of President and Secretary, nomination paper shall required to be supported **by 4(four) members** whose names are included in the Electoral Roll, out of which 2(two) members shall sign as proposers and 2 (two) members shall sign as seconder. For the posts of all other Office Bearers, Nomination paper shall required to be supported by 2 (two) members whose names are included in the Electoral Roll, out of which one member as proposer and one member shall sign as seconder.
43	The Nomination from shall also contain a declaration signed by the candidate proposed for election. It shall contain a certificate from the contesting candidates declaring himself he is a paid up member and is not in arrears of dues and assessments, to the Association. In case the declaration is proved false after Election, he shall cease to be a member of the Executive Committee. Every nomination paper shall be presented in person, by the candidate himself or by his proposer to the Election Officer. The person filing nomination should pay nomination fee each post as detailed below	The Nomination **form** shall also contain a declaration signed by the candidate proposed for election. It shall contain a certificate from the contesting candidates declaring himself / herself as he/**she** is a paid up member and is not in arrears of dues and assessments, to the Association. In case the declaration is proved false after Election, he/ **she** shall cease to be a member of the Executive Committee. Every nomination paper shall be presented in person, by the candidate himself/ herself or by his proposer to the Election Officer. The person filing nomination should pay nomination fee each post as detailed below.
44	**C. In respect of State Executive Committee:** I. For the post of President and General Secretary, the person filing nomination paper shall pay nomination fees of Rs.3000/- for each post.	**C. In respect of State Executive Committee:** I. For the post of President and General Secretary, the person filing nomination paper shall pay nomination fees of **Rs.2000/- for each post.**

	II. For the posts of all other Office Bearers, the person filing nomination paper shall pay nomination fees of Rs.1000/- for each post.	II. For the posts of all other Office Bearers, the person filing nomination paper shall pay nomination fees of **Rs.500/-** for each post.
45	**D. In respect of District Units Executive Committee:** I. For the post of President and General Secretary, the person filling nomination paper shall pay nomination fees of Rs.1000/- for each post. II. For the posts of all other Office Bearers, the person filing nomination paper shall pay nomination fees of Rs.500/- for each post. If the proposer and second proposes more than one nomination for the same post, such nomination shall made invalid.	**D. In respect of District Units Executive Committee (No change)** I. For the post of President and Secretary, the person filing nomination paper shall pay nomination fees of Rs.1000/- for each post. II. For the posts of all other Office Bearers, the person filing nomination paper shall pay nomination fees of Rs.500/- for each post. If the proposer and second proposer more than one nomination for the same post, such nomination shall made invalid.
46	**X.** The **last** of valid nominations as decided by the Election Officer shall be published on the notice board at the place of filing of nominations containing names in the alphabetical order for each post either in English or Telugu and address of the candidate given in the nomination papers, immediately after the scrutiny of nomination paper is completed.	**X.** The **list** of valid nominations as decided by the Election Officer shall be published on the notice board at the place of filing of nominations containing names in the alphabetical order for each post in Telugu and address of the candidate given in the nomination papers, immediately after the scrutiny of nomination paper is completed.
47	**XII.** After publication of final list of nominations, if any posts(office) for which Election is to be held, only required number of nominations of candidates stands, the Election Officer shall declare the names of such candidates to have been duly elected unanimously to those posts. In case of unanimity, the results of list of elected candidates shall be published soon after the publication of final list of contesting candidates and the newly	**XII.** After publication of final list of nominations, **if for all** posts(office) for which Election is to be held, only required number of nominations of candidates stands, the Election Officer shall declare the names of such candidates to have been duly elected unanimously to those posts. In case of unanimity, the results of list of elected candidates shall be published soon

	elected Office Bearers shall take oath on the same day.	after the publication of final list of contesting candidates and the newly elected Officer Bearers shall take oath on the same day, **if the entire body elected unanimously.**
48	**XVIII.** Every member who desires to exercise his right of vote shall be supplied with a ballot paper containing the names of contesting candidates, arranged in the alphabetical order for each post separately either printed, type written or cyclostyled according to convenience, on the ballot paper. The ballot paper shall also bear the initials of the Election Officer, serial number and further contain a column, for the voter to inscribe a mark (x) against the name or names of the candidates to whom he wants to vote.	**XVIII.** Every member who desires to exercise his right of vote shall be supplied with a ballot paper containing the names of contesting candidates, arranged in the alphabetical order for each post separately either printed, type written or cyclostyled according to convenience, on the ballot paper. The ballot paper shall also bear the initials of the Election Officer, serial number and further contain a column, for the voter to **inscribe a mark (√) (Tick mark) against the name** or names of the candidates to whom he / she wants to vote.
49	**XXIV.** No voter shall be admitted, after the hours fixed for the poll, but a voter who entered premises within 100 years where the ballot papers are being issued before the close of the polling hour, shall be issued the ballot paper and allowed to vote. For this purpose the Election Officer shall count such persons at the scheduled time and issue slips to them to facilitate issue of ballot papers.	**XXIV.** No voter shall be admitted, after the hours fixed for the poll, but a voter who entered premises within **100 meters** where the ballot papers are being issued before the close of the polling hour, shall be issued the ballot paper and allowed to vote. For this purpose the Election Officer shall count such persons at the scheduled time and issue slips to them to facilitate issue of ballot papers.
50	**XXIX.** Recounting can be done by the Election Officer on a demand satisfying the bonfires of the demand.	**XXIX.** Recounting can be done by the Election Officer on a demand satisfying on the **genuine** reasons.
	APENDIX-IV.	APENDIX-IV.
51	**XXIII. Disputed**: All the disputes touching the elections to the State/ Units shall be decided up on by the Election Tribunal in accordance with the provisions of the Article 54(a) of the	**XXIII. Disputes**: All the disputes touching the elections to the State/ Units shall be decided up on by the Election Tribunal in accordance with the provisions of the Article

	Articles of the Association. Any disputes on elections shall be preferred before the Election Tribunal within 60 days from the date of election.	54(a) of the Articles of the Association. Any disputes on elections shall be preferred before the Election Tribunal within 60 days from the date of election.

DR. POLA BHASKAR
SECRETARY TO GOVERNEMNT (SERVICES &HRM) (FAC)

SECTION OFFICER